

ACTON BOARD OF HEALTH

COPY

472 Main Street
Acton, MASSACHUSETTS 01720

Doug Halley, Health Director

Telephone: 978-264-9634/Fax 978-264-9630

May 21, 1999

Wayne Raikunen
Plant Operations Manager
Suburban Manor Nursing Home
1 Great Road
Acton, MA 01720

Dear Wayne:

This letter is to follow-up annual inspection for Suburban Manor Nursing Home's Hazardous Materials Permit on 5-19-99. During the inspection you mentioned an overflow of approximately 3,000 gallons from one of the tanks. You indicated that an alarm sounded for 48 hours before the tank received attention.

Please submit to the Board of Health a plan for response to an emergency in the treatment plant. A letter from the DEP received in our department on July 28, 1995, states that there is an alarm system with an autodialer to the front main desk and to the chief operator's beeper and home phone in case of emergency. Was this system in place when the tank overflowed? Also, in the future please notify the Board of Health whenever any unusual incident occurs. Finally, please inform the Board of Health if the area with the overflow was sanitized after cleanup.

If you have any questions, please call 978-264-9634.

Sincerely,

Sharon Walker Mastenbrook

Sharon Walker Mastenbrook
Registered Sanitarian

cc: Doug Haley, Health Director



D.H.
5/21/99

ACTON BOARD OF HEALTH
ANNUAL INSPECTION
HAZARDOUS MATERIALS PERMIT HOLDER

Facility Name: Suburban Manor Wastewater Plant
Contact Person: Wayne Raikonen, Plant Operations Mgr.
Address: 1 Great Rd
Telephone: 903-9101
Type of Business: Municipal Wastewater Plant

Housekeeping:

- ☐ Is area *clean*: yes no
- ☐ Are *spills* present: yes no
- ☐ Is there *appropriate storage* of materials: yes no
- ☐ Are materials and wastes kept *separate*: yes no mops in Treatment Room
- ☐ Are *spill cleanup materials* available: yes no packs in Generator Room
- ☐ Do hazardous materials have *secondary containment*: yes no
- ☐ Are materials and wastes *labeled*: yes no label sent for inc incineration

Safety:

- ☐ Are *MSDSs* available on site: yes no
- ☐ Is employee *personal protective equipment* available on site: yes no
- ☐ Are employees *trained* in hazardous materials handling: yes no Right to Know
- ☐ Are *emergency procedures* posted: yes no

Site Management:

- ☐ Are *wastes removed* by a licensed hauler: yes no
- ☐ Are *floor drains* present in any area with hazardous materials or waste: yes no
- ☐ Are *sinks* present in any area with hazardous materials or waste: yes no
- ☐ Is testing of *septic system* necessary: yes no
- ☐ Does *site plan* on file reflect current arrangement: yes no
- ☐ Any *UST (underground storage tank)* present: yes no
- ☐ If UST present, is it *alarmed*: yes no

/ N/A

Comments:

In Apr, 1999

treatment

- tank overflowed a ~~2~~³,000 gal over 40 hr period before discovery: everything contained and cleaned up

next, reorganized

Areas Needing Immediate Attention:

CORRECT BY ONE MONTH FROM TODAY

9-17-00

- label exit for ice melting ✓
- post emergency plans in laundry room, ✓
housekeeping storage room ✓
- develop better warning system when Treatment Plant tank overflows ✓

Health Representative Signature/Date:

Marion Walker Martenbrook

5-19-99

Permit Holder Contact Person Signature/Date:

Wayne Baikun

Issued 5/1/99

\$110 paid
Expires 5/1/00

**TOWN OF ACTON
PERMIT
HAZARDOUS MATERIALS CONTROL BYLAW
ARTICLE 16 - 1991 ANNUAL TOWN MEETING**

Suburban Manor
of One Great Road , Acton, MA 01720

Is hereby granted a permit to store and use Hazardous Materials at One Great Road, Acton, MA. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: 4, 9*

*See below explanation of permit categories

HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES

Category	Initial	Renewal
1. Large Hazardous Waste Generator	\$100	\$40
2. Small Hazardous Waste Generator	\$30	\$20
3. Hazardous Materials Generator	\$100	\$40
4. Hazardous Materials User	\$30	\$20 ✓
5. Remediation Discharge Permit	\$400	\$75
6. Remediation Permit	\$400	\$75
7. Hazardous Waste User	\$100	\$40
8. Hazardous Materials Storer Large Industry	\$350	\$150
9. Hazardous Materials Storer Small Industry	\$250	\$90 ✓
10. Hazardous Materials Storer Large Retail	\$300	\$100
11. Hazardous Materials Storer Small Retail	\$200	\$75
14. Hazardous Waste Storer Large Industry	\$100	\$40
12. Hazardous Waste Storer Small Industry	\$30	\$20
13. Hazardous Waste Storer Retail	\$30	\$20

HAZARDOUS MATERIALS CONTROL PERMIT
List of Conditions:
Suburban Manor Wastewater Treatment Plant
One Great Road
Acton, MA 01720

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
13. A safety eye wash station shall be installed where any Hazardous Materials or Wastes are handled or used.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.
18. D.E.P. Generator Registration shall be provided annually upon renewal of the Hazardous Materials Storage Permit.
25. Prior to any new chemical or processes being used, the Board of Health shall be notified.

26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.